

**Dogwood District Eagle Guide** (please note these guidelines may change slightly on Jan. 1, 2025 as new national guidelines are put in place)

With a district as large as the Dogwood District, Eagle project approvals and Eagle Boards are conducted by two teams:

Eastern Dogwood District – Middlesex, Lancaster, Northumberland, Westmoreland, Richmond, King and Queen, King William, Essex Counties; Towns of Colonial Beach and West Point

Eagle Project Approvers and Board Conveners for Eastern Dogwood

John Magruder 804-445-5774

John Edwards 804-356-2909

Western Dogwood District – Hanover and Henrico Counties east of Interstate 95, New Kent and Charles City County.

Eagle Project Approvers and Board Conveners

Ellen Schmidt 806-677-6616 (after 10 am)

Leon App 804-512-3152

**Congratulations you have earned the rank of Life Scout, now it is time to begin working on your Eagle.**

1. Working with your troop leaders and the organization that will benefit from your project to develop a project plan. It is recommended, but not required, that the scout find an Eagle Project mentor.
  - a. It is suggested you keep a notebook or folder documenting yours and all that helps time. Document your time from the first time you meet with someone to discuss the project. Also use the notebook to track your work, keep notes and to document your project.
2. Get District approval for your Eagle project – approval may not be completed until Life rank is earned. Approval from Scoutmaster, Committee Chair and organization benefiting from the project should be secured before contacting District approver. Scout must use the Eagle Project workbook.
3. Timeline as you approach completion of the requirements for Eagle
  - a. Two to three months before completing all requirements for Eagle Scout.
    - i. Print out a color copy of the most current Eagle Scout Application found here: [https://www.scouting.org/wp-content/uploads/2022/07/512-72822c-Eagle-Scout-Application\\_WEB.pdf](https://www.scouting.org/wp-content/uploads/2022/07/512-72822c-Eagle-Scout-Application_WEB.pdf)
      1. Request that your scoutmaster or troop advancement chair obtain an official copy of your record from Scoutbook. Use this to complete the Eagle Application. Please note, elective merit badges should be listed in order you earned them with earliest first.
      - ii. Identify your 6 references for your Eagle Board of Review, verify that they will do a reference for you. You may request the reference or you may have your scoutmaster or advancement chair request them. If you request them, the reference should be in a sealed envelope with the signature of the recommender over the seal. If you request them by email, they should be sent to your scoutmaster or advancement chair and they should print them out and place them in a sealed envelope. References should not be sent to a leader who is a family member.
  - b. One month prior to your Eagle Board - In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other

organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

- c. When you are ready for your Eagle Board. A troop leader should contact the Eagle representative from your part of the district to schedule your board.
  - i. Eastern District Boards are scheduled by Mr. Magruder or Mr. Edwards. The troop should plan to have at least 2 adults who are not the Scoutmaster or Assistant Scoutmaster and who are not family members or references for the Eagle, to sit on the Eagle Board. The board will meet with the scoutmaster 30 minutes before the scheduled Board of Review to go over all documents.
  - ii. Western District – Completed Eagle Project books, completed Eagle Applications and letters of reference should be turned into one of the Western District Approvers in advance of the next scheduled Eagle Board. The approvers will review the project book and application and contact the scoutmaster of Life Scout with any corrections that need to be made before the Eagle Board. Eagle Boards are scheduled on Thursday nights (schedule below) and are held at Church of the Redeemer, Meadowbridge Rd across from Memorial Regional Medical Center. Units with an Eagle candidate should provide 3 adults to sit on the Eagle Board. It is recommended that the three adults be unit committee members. Scoutmasters and Assistant Scoutmasters may not sit on an Eagle Board for a candidate from their unit.

#### 4. What to expect at your Eagle Board of Review

- a. You should arrive 15 minutes before the scheduled board in full uniform. This includes merit badge sash with all merit badges on the sash, scout or leather belt, uniform shirt with all badges correct and scout pants. Please note that the Order of the Arrow sash is not part of the full uniform.
- b. You may be ask to repeat the Scout Oath, Law and Outdoor Code and to lead the board members in the Pledge of Allegiance to begin the board of review.
- c. During the Board of Review the members of the board will discuss your scouting experience, your Eagle Project, your leadership experience, your activities outside of scouting and other topics that the board feels is relevant. You will not be quizzed on skills that have already been signed off on by your troop or a merit badge counselor.

#### Western District Eagle Board of Review dates September 2024-May 2025

All Board of Reviews are held at Church of the Redeemer, Meadowbridge Rd. Mechanicsville. The church is located across the street from Memorial Regional Medical Center. Contact Ellen Schmidt or Leon App with questions.

#### 2024

September 5<sup>th</sup> and 19<sup>th</sup>

October 3<sup>rd</sup> and 24<sup>th</sup>

November 7<sup>th</sup>

December 19<sup>th</sup>

#### 2025

January 9<sup>th</sup> and 23<sup>rd</sup>

February 6<sup>th</sup> and 20<sup>th</sup>

March 6<sup>th</sup> and 20<sup>th</sup>

April 10<sup>th</sup>

May 1<sup>st</sup> and 15<sup>th</sup>